



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

NAAC Accredited & ISO 21001:2018 Certified

Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in



Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell for the A.Y. 2024-25 has been constituted as per the NAAC Guidelines for IQAC Creation for Affiliated Colleges, Version 6 dated 26-09-2019.

Sr. No.	Name	Designation	Position
1	Mr. Ravish R. Singh	Principal	Chairperson
2	Mr. Ravi Singh	-	Management Representative
3	Mr. Vaqar Bubere	Assistant Professor	Co-ordinator
4	Mr. Chetan Rathod	Treasurer	Senior Administrative Officer
5	Ms. Anitha Salian	Administrative Incharge	Senior Administrative Officer
6	Mr. Raashid Shaikh	Assistant Professor	Senior Teacher
7	Mr. Sumeet Rathod	Assistant Professor	Senior Teacher
8	Mr. Prashant Kamble	Assistant Professor	Senior Teacher
9	Ms. Aniushka Joshi	Assistant Professor	Teacher
10	Mr. Darshan Kantelia	Assistant Professor	Teacher
11	Dr. Sridevi VS	Assistant Professor	Teacher
12	Ms. Priyanka Singh	-	Industry Expert
13	Mr. Sanjay Joshi	-	Member of Local Community
14	Ms. Anusha Murali	-	Alumna
15	Mr. Eijaz Shaikh	-	Student

The IQAC must coordinate quality-related activities at the institution, including the development and application of quality benchmarks for academic and administrative functions.



R Singh
Principal



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

NAAC Accredited & ISO 21001:2018 Certified



Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

INTERNAL QUALITY ASSURANCE CELL (2024-25)

MINUTES OF THE MEETING

VENUE: Conference Room

DATE: 20/06/2024

TIME: 11:30 am

The IQAC meeting was conducted which marked the beginning of the semester. The meeting was attended by the members of IQAC to discuss the following agenda.

Sr. No.	Name	Designation	Position
1	Mr. Ravish R. Singh	Principal	Chairperson
2	Mr. Ravi Singh	-	Management Representative
3	Mr. Vaqar Bubere	Assistant Professor	Co-ordinator
4	Mr. Chetan Rathod	Treasurer	Senior Administrative Officer
5	Ms. Anitha Salian	Administrative Incharge	Senior Administrative Officer
6	Mr. Raashid Shaikh	Assistant Professor	Senior Teacher
7	Mr. Sumeet Rathod	Assistant Professor	Senior Teacher
8	Mr. Prashant Kamble	Assistant Professor	Senior Teacher
9	Ms. Aniushka Joshi	Assistant Professor	Teacher
10	Mr. Darshan Kantelia	Assistant Professor	Teacher
11	Dr. Sridevi VS	Assistant Professor	Teacher
12	Ms. Priyanka Singh	-	Industry Expert
13	Mr. Sanjay Joshi	-	Member of Local Community
14	Ms. Anusha Murali	-	Alumna
15	Mr. Eijaz Shaikh	-	Student



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

NAAC Accredited & ISO 21001:2018 Certified



Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. NEP subject selection and faculty availability was assessed and discussed.
3. Session on NEP sensitization has been planned for faculty members.
4. Coordinators have been instructed to plan and conduct induction sessions for incoming First year students and their parents.
5. Planning to buy plagiarism checking software for the library so that all faculty members can utilise it for their research work.
6. The IQAC Coordinator proposed a vote of thanks.



Reign L

Chairperson



Thakur Educational Trusts (Regd.)
THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
ISO 21001:2018 Certified

Thakur Ramnarayan Educational Campus, S. V. Road,
Brahmapur (East), Mumbai - 400 068
Mob: +91 901 901 6799 • Fax: 022 - 2818 1300
E-mail: admin@trac.ac.in • Website: www.trac.ac.in



MINUTES OF THE MEETING

DATE: 20/03/2025

VENUE: Conference Hall

TIME: 11:00 am

The IQAC meeting was conducted which marked the ending of the semester. The meeting was attended by the members of IQAC to discuss the agenda given in the notice.

Sr. No.	Name	Designation	Position
1	Ms. Sumathi Rajkumar	Principal	Chairperson
2	Mr. Ravi Singh	-	Management Representative
3	Mr. Vaqar Bubere	Assistant Professor	Co-ordinator
4	Mr. Chetan Rathod	Treasurer	Senior Administrative Officer
5	Ms. Anitha Salian	Administrative Incharge	Senior Administrative Officer
6	Mr. Raashid Shaikh	Assistant Professor	Senior Teacher
7	Mr. Sumeet Rathod	Assistant Professor	Senior Teacher
8	Mr. Prashant Kamble	Assistant Professor	Senior Teacher
9	Ms. Aniushka Joshi	Assistant Professor	Teacher
10	Mr. Darshan Kantelia	Assistant Professor	Teacher
11	Dr. Sridevi VS	Assistant Professor	Teacher
12	Ms. Priyanka Singh	-	Industry Expert
13	Mr. Sanjay Joshi	-	Member of Local Community
14	Ms. Anusha Murali	-	Alumna
15	Mr. Ejaz Shaikh	-	Student

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. Action Taken Report was prepared and forwarded to the College Development Cell, on the basis of feedback collected from all the stakeholders.
3. The outcome of the AAA was analyzed and discussed.
4. All Coordinators have been instructed to conduct doubt clearing sessions in preparation of the exams.
5. College preparedness with respect to University examinations was discussed
6. The IQAC coordinator proposed the vote of thanks.




Chairperson



Thakur Educational Trusts (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**
NAAC Accredited & ISO 21001:2018 Certified



Thakur Ramnarayan Educational Campus, S.V. Road, Dattisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.thakurcollege.in

Internal Quality Assurance Cell (2024-25)

ANNUAL REPORT

VENUE: Conference Room

DATE: 30/04/2025

TIME: 02:00 pm

The IQAC (Internal Quality Assurance Cell) annual meeting was conducted to review the functioning of Cell during the Academic Year 2024-25 as per the NAAC Guidelines for IQAC Creation for Affiliated Colleges, Version 6 dated 26-09-2019. The annual report was generated based on the same.

Sr. No.	Name	Designation	Position
1	Dr. Sumathi Rajkumar	Principal	Chairperson
2	Mr. Ravi Singh	-	Management Representative
3	Mr. Vaqar Bubere	Assistant Professor	Co-ordinator
4	Mr. Chetan Rathod	Treasurer	Senior Administrative Officer
5	Ms. Anitha Salian	Administrative Incharge	Senior Administrative Officer
6	Mr. Raashid Shaikh	Assistant Professor	Senior Teacher
7	Mr. Sumeet Rathod	Assistant Professor	Senior Teacher
8	Mr. Prashant Kamble	Assistant Professor	Senior Teacher
9	Ms. Aniushka Joshi	Assistant Professor	Teacher
10	Mr. Darshan Kantelia	Assistant Professor	Teacher
11	Dr. Sridevi VS	Assistant Professor	Teacher
12	Ms. Priyanka Singh	-	Industry Expert
13	Mr. Sanjay Joshi	-	Member of Local Community
14	Ms. Anusha Murali	-	Alumna
15	Mr. Ejaz Shaikh	-	Student



Thakur Educational Trusts (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

NAAC Accredited & ISO 21001:2018 Certified



Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trnec.org.in

Quality Initiatives by the IQAC

Quality Initiatives are undertaken to improve the overall quality of faculty members in terms of education, teaching, learning, research and administrative processes within an institution aimed at fostering continuous improvement, enhancing student satisfaction, and ensuring compliance with accreditation standards. Following are the list of such activities for the Academic Year (2024-25).

Sr. No.	Quality Initiatives	Particulars	Participants
1	Faculty Induction Program (01/06/2024 to 06/06/2024)	<ul style="list-style-type: none"> Working of the college & various committees Increased engagement & collaboration Self-care & stress management 	39
2	Session on NEP-2020 Sensitization (10/06/2024)	<ul style="list-style-type: none"> Understand the working of NEP 2020 Understanding of perception & concerns about the change Effective implementation of the policy 	41
3	MRM - Monthly Review Meeting (Conducted every month)	<ul style="list-style-type: none"> Conducted with All Program Coordinators, HODs & Committee Heads Monthly review of activities / events conducted, future activities / events planned. Discussion on challenges faced during planning, conduction of activities / events, handling of faculty members & students 	16
4	Common Strategy for NET/SET Paper I & II (06/09/2024)	<ul style="list-style-type: none"> Have a detailed knowledge about preparing for exams Enhanced subject knowledge & skills for the faculty members 	20



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

NAAC Accredited & ISO 21001:2018 Certified



Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

5	How to frame a First Year Question Paper based on CO's & Bloom's Taxonomy (09/10/2024)	<ul style="list-style-type: none">• Faculties got knowledge about Bloom's Taxonomy• Faculties will be able to map CO's with Bloom's Taxonomy	38
6	IR Meeting Term-I (21/10/2024 & 22/10/2024)	Discussions on: <ul style="list-style-type: none">• Academics• Research activities• Extra-curricular activities• Co-curricular activities	40
7	Term End Meeting Term I (26/10/2024)	Discussions on: <ul style="list-style-type: none">• Working dates for the next semester• Semester-end examination• Paper assessment• AQAR submission	45
8	Faculty Orientation (11/11/2024 & 16/11/2024)	<ul style="list-style-type: none">• Faculties got the knowledge about filling of Faculty Diary• Faculties will be able to map POs, COs and PSOs.	39
9	Auditor's Training on ISO 21001:2018 (03/12/2024 to 05/12/2024)	<ul style="list-style-type: none">• Faculties will be able to conduct internal audit as per ISO standards• Faculties got knowledge about how to fill Audit Report and Non-Conformity Report	23
10	Submission of AQAR (12/12/2024)	<ul style="list-style-type: none">• Covering the institution's performance, including teaching-learning, research, infrastructure, student support, and governance.• Fulfillment of NAAC Mandate for Reaccreditation	38



Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE

NAAC Accredited & ISO 21001:2018 Certified



Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

11	Guest Lecture on Recognizing Students with Learning Disabilities in the Classroom (27/01/2025)	<ul style="list-style-type: none"> Faculty members will be better equipped to identify signs of learning disabilities Implementation of strategies that cater to the diverse needs of students with learning disabilities Students with learning disabilities will receive more customised and effective support 	24
12	Guest Session on Role of Faculty in Student Mentoring and Student Employability (31/01/2025)	<ul style="list-style-type: none"> Faculties will adopt more effective mentoring approach Students will gain enhanced employability skills Students will develop a clearer understanding of career paths and job expectations 	51
13	IR Meeting Term-II (07/04/2025 - 09/04/2025)	<ul style="list-style-type: none"> One-on-one discussions were held with each faculty member. Scope of discussion covered personal achievement, work done for the betterment of the college and students 	44
15	MDP (Management Development Program) on NEP Sensitization (23/04/2025 & 24/04/2025)	<ul style="list-style-type: none"> Understanding the workings and concerns of NEP 2020 and its effective implementation for Sem-I & III 	39
16	Term End Meeting Term-II (30/04/2025)	<ul style="list-style-type: none"> Discussions were conducted on working dates for next semester, semester-end examinations, University paper assessment and admission strategies. 	39



Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN

COLLEGE OF ARTS & COMMERCE

NAAC Accredited & ISO 21001:2018 Certified

Thakur Ramnarayan Educational Campus, S.V. Road, Dohisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcag.org.in




Monitoring and Assessing Quality through Audits

The IQAC conducted several audits which are designed to evaluate the quality of the various processes and ensure that they align with the standards of accreditation bodies like NAAC or NBA.

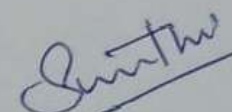
Sr. No.	Audit	Particulars
1	Internal ISO Audit (23/11/2024)	<ul style="list-style-type: none"> It identifies any discrepancies, non-compliance from the established ISO standards
2	Environmental Audit & Energy Audit (17/12/2024)	<ul style="list-style-type: none"> Identification of Environmental Energy inefficiencies in the college premises
3	ISO Surveillance Audit - External (30/01/2025)	<ul style="list-style-type: none"> Assesses whether the organization's implemented processes and controls have been consistently effective over time
4	Academic & Administrative Audit-AAA (18/02/2025)	<ul style="list-style-type: none"> Identification of gaps in Teaching - Learning and administrative processes and its efficiency

Outreach Programs

- The IQAC also organised one other activity outside of college as per University of Mumbai circular, 'School Connect 2.0' that required the college to reach out to other schools and junior colleges and orient them about NEP Implementation. The following institutions were oriented through the initiative on 10/01/2025:
 1. Thakur Ramnarayan College of Arts and Commerce (Junior College)
 2. Thakur Ramnarayan Public School
- The IQAC of TRCAG also has signed an MoU with Veena College of Science and Commerce, under which a **Faculty Exchange Program** conducted for T.Y.B.Com (A&F) and T.Y.B.M.S. by Ms. Sonali Devadiga. The session was Project Guidance Session and a total of 16 students attended the session on 25/02/2025.


IQAC Coordinator




Chairperson