



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 9001:2015 Certified



**INTERNAL QUALITY ASSURANCE CELL (2018-2019)
MEETING MINUTES**

VENUE: Conference Hall

DATE: 26/04/2019

TIME: 11:00 am

Minutes of the meeting as per the agenda given in the Circular reg. no.
TRCAC/DC/IQAC/0002/2018-2019

The IQAC meeting was conducted which marked the end of the academic year 2019-20. The meeting was attended by the members of IQAC to discuss the agenda given in the notice.

ATTENDEES	
Dr. Ghanshyam Giri	Chairperson
Mr. Ravi Singh	Management representative
Ms. Anita Nair	Administrative Officer
Ms. Yashshree Mhatre	IQAC Coordinator
Ms. Gaytri Bhaktani	Member
Mr. Vineet Kumar Dubey	Member
Mr. Darshit Oza	Student's Representative

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. All the activities - academic, co-curricular and extracurricular of the previous year have been discussed.
3. The feedback provided by students was reviewed and analyzed. It was noted that the majority of the feedback was positive.
4. Several activities for next academic year have been suggested and planned accordingly.
5. Vote of thanks is proposed by the IQAC Coordinator.




PRINCIPAL



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**INTERNAL QUALITY ASSURANCE CELL (2018-2019)
MEETING MINUTES**

VENUE: Conference Hall

DATE: 20/10/2018

TIME: 11:30 am

Minutes of the meeting as per the agenda given in the Circular reg. no.

TRCAC/DC/IQAC/0001/2018-2019

The IQAC meeting was conducted dated: which marked the beginning of the academic year 2018-19. The meeting was attended by the members of IQAC to discuss the agenda given in the notice.

ATTENDEES	
Dr. Ghanshyam Giri	Chairperson
Mr. Ravi Singh	Management representative
Ms. Anita Nair	Administrative Officer
Ms. Yashshree Mhatre	IQAC Coordinator
Ms. Gaytri Bhaktani	Member
Mr. Vineet Kumar Dubey	Member
Mr. Darshit Oza	Student's Representative

Discussions and Decisions:

1. During the meeting it was discussed that the academic calendar for the upcoming semester will be finalized and communicated to the students and faculty.
2. Committee formation was carried out considering the interest of the faculty and the requirement of the college for the next semester.
3. Further discussion was on the process of obtaining ISO certification and a timeline was established for completing the necessary tasks.
4. The feedback provided by students was reviewed and analyzed. It was noted that the majority of the feedback was positive.
5. The IQAC coordinator proposed the vote of thanks.




PRINCIPAL